YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution | Arts and Commerce College, Pusegaon

- Name of the Head of the institution | Dr. Kailas B. Jagdale

- Designation | Principal

- Does the institution function from its own campus? | Yes

- Phone no./Alternate phone no. | 02375260637

- Mobile no | 9823608254

- Registered e-mail | accp_puse@yahoo.in

- Alternate e-mail | kailasjagdale@gmail.com

- Address | A/P - Pusegaon, Tal. Khatav, Dist. Satara 415512

- City/Town | Pusegaon

- State/UT | Maharashtra

- Pin Code | 415502

2. Institutional status

- Affiliated /Constituent | Affiliated

- Type of Institution | Co-education

- Location | Rural

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **Shivaji University, Kolhapur**

- Name of the IQAC Coordinator   **Asst. Prof. Shahaji A. Mali**

- Phone No.   **02375260637**

- Alternate phone No.   **9960646072**

- Mobile   **9881444981**

- IQAC e-mail address   **shahajimali100@gmail.com**

- Alternate Email address   **accp_puse@yahoo.in**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.accp.ac.in/iqac_aqar.html

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.accp.ac.in/iqac_aca_calender.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**67.35**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B**	**2.29**	**2012**	**15/09/2012**	**14/09/2017**
Cycle 3	**B++**	**2.98**	**2021**	**16/03/2021**	**15/03/2026**

6.Date of Establishment of IQAC   **21/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**2021-22**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of   View File

IQAC

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) One Day Online Webinar on Job Opportunities in Hindi Language was organized on 15/09/2021. 2) One Day Workshop on Guidance for Competitive Examination was organized on 03/11/2021. 4) One Day Workshops were organized on various topics by the department of English, Hindi, Marathi, Economics and Commerce during the academic year. 4) Lecture on Awareness regarding Cyber Crime was organized on 05/05/2022. 5) Lecture on Trading in Share Market was organize on 13/05/2022.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To prepare academic and CIE calendars for the academic year 2021-22	The academic and CIE calendars were prepared, uploaded on the college website and implemented
To conduct the diagnostic test to find out slow and advance learners	The diagnostic test was conducted to find out slow and advance learners at the beginning of academic year.
To organize one day workshops, seminars and conferences.	Five One Day Workshops were organized by the Department of English, Hindi, Marathi, Economics and Commerce
To organize industrial, bank and field visit.	Bank and field visits were organized.
To organize workshop on entrepreneurship.	One Day Workshop on Entrepreneurship was organized.
To organize book exhibition in the college.	The book exhibition was organized in the college.
To organize national festivals and birth and death anniversaries of national heroes.	National festivals and birth and death anniversaries of national heroes were celebrated.
To organize Trade-Fair.	The Trade-Fair was organized in the college.
To collect and analyze online feedback form from stakeholders.	Online feedback forms were collected, analyzed and action were taken.
To encourage students to excel in various sports and cultural activities.	The shooting ball team of our college won the first rank in Zonal Sports, student of our college won the second rank in wrestling in Zonal Sports and a students won the third rank in athletics - Shot-Put in Zonal and Inter-Zonal Sports.
To organize skill development activities..	Skill development activities were organized.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**13/10/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Arts and Commerce College, Pusegaon
• Name of the Head of the institution	Dr. Kailas B. Jagdale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02375260637
• Mobile no	9823608254
• Registered e-mail	accp_puse@yahoo.in
• Alternate e-mail	kailasjagdale@gmail.com
• Address	A/P - Pusegaon, Tal. Khatav, Dist. Satara 415512
• City/Town	Pusegaon
• State/UT	Maharashtra
• Pin Code	415502
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Shivaji University, Kolhapur
• Name of the IQAC Coordinator	Asst. Prof. Shahaji A. Mali

• Phone No.	**02375260637**
• Alternate phone No.	**9960646072**
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• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4	
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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**13/10/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**14/12/2022**

15.Multidisciplinary / interdisciplinary

Our institution is affiliated to Shivaji University, Kolhapur. The institution follows the rules and regulation made by the affiliated university. The syllabus of Undergraduate and Postgraduate courses are revised and designed after every three years. Curriculum is designed by Board of Studies (BoS) of Shivaji University Kolhapur. Interdisciplinary approach is maintained in the curriculum. Within the curriculum, interdisciplinary approach is ensured in all programmes. The institution has introduced Add-On-Courses, Certificate Courses and Skill Oriented Courses. The institution has following plan for Multidisciplinary or interdisciplinary approach. To introduce new Program at PG level. To start professional courses for undergraduate program. To modernize Teaching, Learning and Assessment Process. To inculcate Employability Skills among students.

16.Academic bank of credits (ABC):

Academic bank of credit has been introduced for the students of B. A. I, B. Com. I, M. A. I and M. Com. I from August, 2022 onwards. Our institution is affiliated to Shivaji University, Kolhapur. The institution follows the rules and regulation made by the affiliated university.

17.Skill development:

The institution is organising various programmes for the development of various skills among the students throughout the year such as life skills for enriched social living. Different types of trainings programmes were organized by Skill Development

Committee. In our institution, skill oriented course like TATA Consultancy Services – Campus to Corporate Training Program. The Certificate courses like Balwadi Sevika Training Course, Translation and Communicative Proficiency in English, Tally, Spoken English, Personality Development Course, Yoga and Karate Course, Beauty and Wellness, Fashion Designing and Tailoring and Anchoring.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

From the beginning of the Institution, steps were taken to integrate the Indian tradition, culture, and language in the knowledge and skill imparting process. Hindi and Marathi are also used as a medium of instruction besides English. In order to promote the use of national language Hindi, a Hindi Day is celebrated on 14th September and promote the use of Marathi language, a Marathi Day is celebrated on 27th February every year. Values of Indian Culture are taught in the academic as well as co-curricular activities like Trade Fare Day, Extension Activities, etc. Traditional Day is celebrated for revival of Indian Culture. National Days and festivals are celebrated. Death and Birth anniversaries of national heroes are celebrated. During the pandemic Online Lectures are conducted through Zoom and Google Meet by the faculty and sent on the WhatsApp Group of students for their study. Videos of lectures also uploaded on YouTube and their links are being sent on WhatsApp Groups of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): While designing the syllabus of different subject, the outcomes are defined. The outcome-based education model is based on defining various parameters called as Graduates Attributes. The entire curriculum and teaching learning process of the institution is focused towards programme outcome (POs), programme specific outcome (PSOs) and course outcome (COs). These outcomes are uploaded on the institutional website. The programme outcomes and programme specific outcomes are communicated to the students by respective teachers at the beginning of every academic year. These outcomes are evaluated through internal and external examinations, seminars, projects and participation of the students in different co-curricular activities. The programme outcomes are reflected in the students' progression towards higher studies and placements. IQAC takes the initiative to check the level of achievement of these outcomes.

20.Distance education/online education:

Institution provides e-resources through recorded lectures, PPTs, e-books, e-journals, online notes; online lectures through Zoom and Google Meet, YouTube links etc. Online library resources are also available. The knowledge bank is prepared is available on website.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**160**

File Description	Documents
Data Template	[View File]()

2.Student

2.1 Number of students during the year	**518**

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**390**

File Description	Documents
Data Template	[View File]()

2.3 Number of outgoing/ final year students during the year	**112**

File Description	Documents
Data Template	[View File]()

3.Academic

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**18 Full Time and 2 CHB**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**11**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**8.61**
4.3 Total number of computers on campus for academic purposes	**50**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Syllabus Design:

The syllabus is designed by Board of Studies (BOS) of university. The syllabus is made available on its website. The university organizes workshop on revised syllabus to obtain the review. If the faculty has any doubt or suggestion, it is cleared in the workshop.

Departmental Meetings:

Syllabus is distributed by the head of the concerned department at the beginning as per classes and papers to prepare the teaching plan of concerned subject and also to discuss the course contents in the departmental meeting.

Implementation of curriculum:

The faculty informs the students about their syllabus and text and reference books in the classrooms. At the beginning, the faculty prepares the teaching plan of concerned syllabus and this is orally given to the student and copy of it is given to the concerned committee and to the head. The faculty of concerned subject dictates the details of curriculum in the classroom.

Time-Table:

The time-table committee prepares the general timetable at the beginning of academic year. The Heads of the respective departments finalize the departmental time-table. Concerned heads shoulder the responsibility of the implementation of teaching plan. The time-table committee organizes meetings at interval to take review of the completed syllabus.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.accp.ac.in/iqac_aca_calender.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of academic year, head of every department, support services and chairmen of various committees are asked to submit the schedule of various activities to be conducted during the academic year to the chairman of academic calendar committee. The academic calendar is prepared at the beginning of academic year. It contains the relevant information regarding the teaching-learning schedule including various activities to be conducted, holidays, dates of internal examinations, etc.

It is prepared so that teachers and students know about all the

activities in advance. The academic calendar is displayed on the notice board as well as on the college website. The examination committee prepares the calendar of CIE. The academic calendar has also the program to conduct CIE. The tentative dates of internal examination are mentioned in the academic calendar. Every department in their academic calendar mentions the dates of unit test, home assignment, seminars and projects. According to the dates mentioned by departments, the examination committee includes the dates of unit test and home assignments, seminar and projects in the calendar of CIE. After the term work, mark sheets are prepared. The faculty submits the marks online to the examination department of university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.accp.ac.in/pdf/CIE%20Calendar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

160

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

376

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers three progrmmes in which cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated. The above issues are included in the university syllabus as a part of programmes.

Professional Ethics

The college inculcates professional ethics through curriculum. The ethics of transparency, accountability, truthfulness of information and the laws against the false information are emphasized through the curriculum.

Gender Equality:

The college tries to maintain gender equality by providing more opportunities to girl students. In this regard various activities such as Lectures, Seminars, Workshops, Health Check-up Camps, etc. are organized in the institution.

Human Values

The curriculum helps to inculcate the human values and professional ethics to become a good citizen of society. In syllabi of arts, especially in literature and social sciences, Human values like national integrity, brotherhood, honesty, equality, loyalty, simplicity, sense of responsibility etc. are directly integrated.

Environment and Sustainability

The college has introduced environmental science as a compulsory subject for second year B. A. and B. Com. The faculty and the students of the college are made aware regarding conservation of environment, energy conservation, rain water harvesting, hazardous waste management and significance of tree plantation etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

273

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://accp.ac.in/pdf/otherlink/Stakeholders%20Feedback%20Analysis%20Report%20about%20Syllabus%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://accp.ac.in/pdf/otherlink/Action%20Taken%20Peport%20on%20Syllabus%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

518

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

236

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students after admission to the first year B. A. and B. Com. on basis of marks obtained in previous examination and the diagnostic test conducted at the beginning of the academic year as per the instructions given by IQAC.

Advanced learners are provided with coaching classes for competitive examinations. They are motivated to read more reference books and given exercises on syllabus. The faculty encourages them to participate in various activities. The students are motivated to attend seminars, workshops. These students are encouraged to participate in competitions such as Avishkar Research Competitions, Quiz, Elocution, Debate etc.

The college attempts to bridge the gap between slow learners and advanced learners through extra lectures and the remedial coaching. The faculty of college engages such classes. The college organizes guest lectures. Group discussion with advanced learners also helps slow learners to enrich their knowledge base. Group discussion, interview techniques, student seminar, elocution competition such activities are conducted to enable them to face the challenges of present scenario to overcome their inferiority complex so that, they are set with appropriate perspective towards learning system. The personal counseling through mentor is also given to the students as per their needs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
518	19

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Efforts are taken to make teaching-learning more students centric by focusing on specific learning outcomes for all courses and making it more experiential, participatory and interactive.

Experiential Learning:

The students of History department visits famous historical places such as Museum of Aund Sansthan, Sahyadri Ghat, fort of Pratapgad etc. Through these visits students experienced different types of forts, information of the contemporary dynasties, their hierarchy, information of different wars etc.

The students of Geography department also visit different places to study the types of rocks, soil, geographical and environmental conditions, etc. Students of Political Science observed the Gramsabha in Pusegaon to understand work and function of Grampanchayat.

Students from Commerce department are motivated to visit nearby banks to learn the procedure of banking.

Students of Arts and Commerce learn marketing, management, communication and advertising skills.

Participative Learning through;

Language Lab:

It proves useful for the language classes to develop communication skills of the students. For that sake, the institute has established English Language Lab.

Short Term and Certificate Courses:

Career oriented and short term courses are the best examples of experiential and participative learning.

Seminars, Project, Group Discussion and Competitions:

The faculty assigns, project works and seminars and organizes group discussions and poetry competitions.

Display of Wallpapers:

The students prepare and display wallpapers on various occasions. The students write articles, poems, sketches etc. in the college magazine 'Vedavati'.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching – learning is always considered at the heart of educational procedure. Faculty makes use of Audio-Visual aids. The teachers have developed innovative practices such as use of ICT based teaching, interactive teaching by conducting group discussion, seminars, Quiz competition, project works and adopting continuous internal evaluation method by conducing unit tests, home assignment, open book test, seminars, surprise test and preliminary examination at the end of each semester. The institute has been providing computers, internet, LCD projectors, educational CDs, DVDs, charts, maps, modules, e-books and journals. Beside this, plays and movies based on curriculum are screened for better understanding of the students. Two digital classrooms are made available. The parent institute, Rayat Shikshan Sanstha has taken innovative step of launching the PPT Bank on its Website and it is open to all students and teachers. The parent institute Rayat Shikshan Sanstha, Satara through Karmaveer Vidya Prabodhini telecasts programmes and lectures of eminent persons on competitive examination. These telecasts are made available to the students.

The department of English has a Language Lab equipped with modern audio-visual aids. UGC sponsored three COCs are conducted in the

institute.

All faculty members have created WhatsApp groups of their respective departments to share and communicate information. Students share their difficulties and get solutions on WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a mechanism of internal assessment which is transparent and robust. Internal examination committee works throughout the year to assess the learning levels of the students through conducting unit tests, home assignments, seminars, group discussions, projects, semester wise preliminary examinations, etc. CIE calendar is prepared at the beginning of academic year every year.

The time-table of preliminary examination is declared in advance. The examination committee conducts the examinations. The faculty members set the question papers as per the pattern of university

question papers. The assessment is done by the concerned teacher. The mark sheets are prepared and displayed on the notice board. For transparency measures, assessed answer papers are shown to the students. The students come to know their mistakes and lacunas. The suggestions are given to them for improvements. The outcome of this effort is reflected in scores of the final semester examination. The departments conduct unit tests on the completed units. The test papers are assessed and their performance is shown to students. The suggestions are given for improvements. The test papers are given to students for preparation. The examination committee conveys the dates of seminars to the students in advance. The faculty assigns topics of the seminars to the students. The seminars are conducted in the class-rooms. The mark-sheets are prepared and submitted to examination committee. The examination committee conveys the marks to university examination department on online.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination related grievances for B. A. and B. Com. Part I are solved at the college level and for B. A. and B. Com. part-II and III are forwarded to the university.

There are two types of grievance in general viz. assessment related grievances and malpractices. The chairman of the examination committee tackles the grievances related to internal examination such as preliminary examinations, unit test, home assignment, seminar, projects, etc. If the student is not satisfied about assessment or marks, he/she can apply to the Principal in stipulated time. The Principal consults the chairman of internal examination committee in the presence of IQAC Coordinator regarding the grievance.

The college examination committee also looks after the grievances in respect of evaluation at B.A and B.Com university examination conducted in the college on behalf of university. In case of assessment related grievances, the student can apply to the college authority or university in time bound manner as per the rules and regulations of university. Photostat copy of the answer

sheet is provided to the student on his/her request by charging prescribed fees. The students can verify his/her marks by rechecking and revaluating their answer sheets. All their doubts about assessment are cleared within 15 days from their applications.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The syllabi of every course of all programmes are designed by Shivaji University, Kolhapur. Workshops are organized at district level in the affiliated college by the University for stating the program outcomes, program specific outcomes and course outcomes to teachers. In these workshops faculties actively participate for enrichment of course content and its outcomes. After approval from faculties and authorities program outcomes, program specific outcomes and course outcomes are published on University website and made available to all stakeholders.

Wide publicity has been given to program outcomes, program specific outcomes and course outcomes by college. The faculties, students and stakeholders can access program outcomes, program specific outcomes and course outcomes from college website namely www.accp.ac.in. The hard copy of this is displayed in the departments and on the notice board. At the beginning of academic year, the Principal separately addresses the program outcomes, programme specific outcomes and course outcomes to all the students. The respective head and subject teacher of all departments also explain it to students in the classrooms. Outcomes are communicated to stakeholders during Parent-Teacher meets and Alumni meets The college analyses results and feedback forms collected from students for ensuring whether program outcomes, program specific outcomes and course outcomes are achieved or not. The programme outcomes of self-designed certificate course and short term courses are clearly stated at the beginning of concerned course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.accp.ac.in/outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the program outcomes, program specific out- comes and course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside this outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpaper, College Magazine. The Head of institution in staff meeting discusses the result and if the result is less than university then the reasons are identified and the solutions to improve the results is discussed. If the results of any department or faculty are less than university, Principal demands written explanation from such faculty. The explanation given by the faculty is forwarded to Sanstha. The Sanstha takes appropriate action on it which helps to improve the performance.

Regarding the method of measuring attainment of POs, PSOs and COs; the institution monitors multiple evaluation tools and methods. The learning outcomes are monitored through the performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes. Final year results are also show the attainment of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://accp.ac.in/pdf/otherlink/Results%20 2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://accp.ac.in/pdf/otherlink/Feedback%20Analysis%20SSS%202021-2 2.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

`01`

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`0`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has taken various initiatives to create an interest in research and to transfer knowledge among students and faculty. The college has constituted various associations like Literary Association, Social Science Association, and Commerce Association. These associations undertake different activities throughout the year to develop knowledge base of the students.

The college has academic research committee which makes student employable and motivate them for undertaking research activities. This committee encourages faculty members of the college to submit their research proposals to various funding agencies. It guides and motivates faculty and students to publish and present their research works in reputed journals. The faculties from the college are supported for participating in Faculty Development Program of

the UGC. The research paper of faculty member has been published in peer reviewed journal. The institute has well equipped central library and departmental libraries. The college has competitive examination guidance centre which provides guidance to students for various competitive examinations conducted by state service commission, central service commission and such other service recruitment bodies. College provides special coaching for the students who seek to appear for examinations like, IBPS, police and army recruitment and staff selection board by arranging expertand guest lectures. Campus to corporate training programme is conducted in collaboration with TATA Consultancy Services, Pune for the final year students. College gives an opportunity to students to interact with academicians.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made contribution to society and environment by carrying out various extension activities. The faculty members are given responsibilities to engage students in the community

development programmes. The emphasis is given on holistic development of the students by engaging them in extension activities which helps them to be a good citizen.

The college organizes various extension activities such as AIDS awareness, Swachh Bharat Abhiyan, gender sensitizing programs, tree plantation, Road Security Campaign, Voter's Campaign to sensitize students regarding social issues. As a part of social responsibility, college organizes number of programs such as prevention of sexual harassment, street play for beti bachao-beti padhao, nirbhay kanya abhiyan, etc. To create awareness about health and hygiene, the college organizes health consciousness programmes such as hand washing, hemoglobin check-up, general health check-up, AIDS Awareness lectures and rallies on different occasions. The institute organizes Vachan Prerna Din to inculcate reading habit among the students on the occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam.

Volunteers willingly contribute for social development. NSS unit of the college has demonstrated the mechanism of rain water harvesting and water conservation. NSS Unit of the institution has adopted Katgun, Tal. Khatav, Dist. Satara where volunteers perform various activities like tree plantation, cleanliness drive and awareness programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1101

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure facility to facilitate teaching-learning. The total campus area of the institution is spread over 5.14 acres. It has ample and adequate space for the

required infrastructure. The total built up area is 7800 sq.mt. The campus comprises Main Building, Library Building and Women's Hostel along with amenities for Divyangjan in each construction. Main building consists of Principal Cabin, Administrative Office.

1) Classrooms:

The college has 11 classrooms including seminar hall, out of which 09 classrooms are ICT enabled and 02 digital classrooms. All classrooms have comfortable and sufficient seating arrangements, glass boards, dais, LED tube lights and fans.

2) Laboratory:

There is Language Laboratory with 20 computers having internet facility. ACE Digital Language Lab Software (Biyani Technologies Pvt. Ltd.) is installed in the language laboratory for students to enhance their linguistic competency. Tally ERP 9 software is also available in the laboratory for students to learn account.

3) Computing Equipment:

The Principal cabin is well equipped with ICT facility which is located on the ground floor of the main building. The college has well-furnished administrative office with required ICT facility and software.

Library:

The college has well equipped and well-furnished library building of 2800 sq. m. having 19424 books. The library is fully automated with integrated Library Management System with bar-coding.

There are separate Examination Section, Internal Quality Assurance Cell, Gymkhana, Women's Hostel, Cultural Department, and NSS Office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.accp.ac.in/gallery.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has its own playground and Gymkhana. To promote sports and games college provides most of the infrastructural facilities and indoor games such as Table-Tennis, Chess, and Yoga etc. Karate and Boxing training is provided.

For outdoor games there are facilities for Volleyball, Kabaddi, Kho-Kho, and Athletics for students. To motivate the players, incentive like T-shirts, shorts, T. A. and D. A. are provided accordingly. The college has equipment of Gymnasium (fitness zone) containing modern equipment. The area comprises of 37 X 35 sq. ft. There is ground for Kho-kho, Kabaddi, volleyball and Hand ball. Boys and girls can play separately.

Yoga training is conducted in this college since 2015. The trainer is appointed for that purpose. Yoga and meditation activity helps the students to overcome their academic and mental stress.

The college has fully equipped Cultural unit for students who have genuine interest in artistic activities. We have a separate room where all instruments are placed. The college has purchased necessary musical instruments such as Harmonium, Tabla, Lezim, Zanz, etc. Students can prepare and practice there at the time of Youth Fesival competitions, on the occasion of birth anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil and Cultural activities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.accp.ac.in/gallery.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.accp.ac.in/gallery.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.54

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has Integrated Library Management Software (ILMS) developed by Maharashtra Knowledge Corporation Ltd. Pune

- **Name of the ILMS software: 'Libreria' Software**
- **Nature of automation: 100% fully automated**
- **Version: Version:2.0.3715.28728**

Parent institution has purchased library management software namely "Libreria". The college pays Rs. 12,500/- annual maintenance contract (AMC). It's version is 2.0.3715.28728 with cloud base, which facilitates automated book circulation, book accessioning, user administration, generation of all types of reports, barcode and library user cards. The LIBRERIA enabled OPAC is available online, through which user can search books and

titles anytime anywhere. Through this facility students and staff can get remote access of library holdings.The manual system is also applied for maintaining library record.

The library subscribes to N-List (INFLIBNET) facility to students and staff. Computers, broadband connection and reprography facility are available in the library.

New arrivals of books and journals are displayed on separate stands and racks.

Following facilities are available in the library:

Sr.No.

Facilities

Number

1

No. of computers

06

2

No of printer

02

3

Bar Code Printer

01

4

Bar Code Scanner

01

5

Photocopy Machine

01

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.54

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

For making necessary arrangements of ICT Infrastructure college makes provisions in its budget for augmentation of necessary physical facilities. Expert agencies are hired for maintenance of hardware and ICT infrastructure on the campus. All departments in the college are provided with computers, printers and LCD projectors. Information and Communication Technology enables effective teaching, learning and procurement of information. It is of immense use for imparting education in the subjects, with computer based learning. All classrooms and departments are connected with internet through LAN. There is broadband connections with 100 MBPS connectivity and Wi-Fi facility in the campus. Internet Facility is provided free of cost to staff, students and stakeholders Teachers and students surf websites for making teaching and learning effective and enjoyable. There is a computer laboratory in the college.

Licensed copies of antivirus software are installed on PCs for protection and security whenever necessary. The college aims to make teachers, students, office staff and all stakeholders familiar with modern teaching and learning aids.

The college is equipped with 12 LCDs, 11 Printers, 5 Scanners, 1 Document Scanner, 3 Cameras, 1 Video camera, 02 Xerox machines, 5 all in one machines (Printer, scanner and Xerox), 2 IBM X3100 servers and 1 barcode printer. There are 237 CDs and DVDs in the college library. There are sixteen CCTV Cameras for security and surveillance purpose

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	*View File*
List of Computers	*View File*

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	*View File*
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.44

File Description	Documents
Upload any additional information	*View File*
Audited statements of accounts	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Computer Lab consists of 20 computers and LCD. It has separate internet connection. The computers are connected to each other through LAN. It is used to conduct certificate course in Translation and Communicative Proficiency and Tally ERP -9. Maintenance and minor repairs of computers and other electronic

instruments are done by hiring external agency. The college uses licensed software. Licensed copies of antivirus are installed every year whenever necessary.

Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner. The library attendant and peon look after the maintenance of library. Library is fumigated once in a year to keep it away from library pests.

Gymkhana committee looks after the maintenance and utilization of ground.

Classrooms are kept clean by sweeping and wiping with the help of peons and labourers. Broken desks are repaired or damaged desks are replaced by new ones.

Maintenance and minor repairs of computers and other electronic instruments are done by hiring external agency. College uses licensed software. Licensed copies of antivirus are installed every year whenever necessary.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students participation is very active in the academic and administrative bodies of the college. The college has an active student council. Members of student council play a vital role in various academic and administrative bodies. Students actively participate in every aspect of the institute. Students are nominated in the following academic and administrative committees:

1. Internal Quality Assurance Cell (IQAC)
2. Library committee
3. Student's Grievance Redressal committee
4. Sexual Harassment Prevention committeerenamedasICC
5. Discipline and Anti -ragging committee
6. College Canteen Committee
7. National Service Scheme
8. Gymkhana
9. Cultural committee
10. Student Aid Fund

Activities of student council:

The student council shoulders many responsibilities as it is the

connecting link between the college administration and students. The council conveys the difficulties to the authorities and suggests changes in some matters. The Student Council helps the institute in organization of various activities such as zonal, inter-zonal, intercollegiate sports competitions, seminars, conferences, Youth Festival, Gymkhana Day, Cultural activities and celebration of Birth anniversaries of national leaders. Student Council of the college also actively participates in many NSS activities like Social Awareness Rallies, Environmental Awareness Programmes, Cleanliness Drives, etc. They play vital role in maintaining discipline of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

198

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni Association. The association actively monitors, participates and cooperates in functioning of the college throughout the year. The meetings of the Alumni

Association are organized twice in a year. Though the alumni of the college is not financially strong, the alumni is very firm to give the support in other indicators and from that day the college has experienced the support of alumni and feels very proud of our alumni. The Alumni Association is ever ready to help in various ways to the institute.

Alumni Association contributed financially for the development of the college. They also collected fund whenever the college appeals to them. Sachin Vikram Jadhav extends his help every year by making available Tractor and Trolly on the occasion of Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil. Arun Madane has been guiding our students free of cost as a boxing coach since 2012. Priyanka Dattatrya Kadam has been helping our Cultural Department. Similarly, Adv. Kisan Vaman Khamkar, the alumnus donated Rs. 25,000/- .

They determined to participate in the development and progress of the college by organizing different cultural and social activities. The Alumni has given active support in the organization of NSS Camps, distribution of books and notebooks to needy students, tree plantation and awareness programs etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement of the college reflects all of these national aspirations and college has oriented all its academic and administrative programs towards the realization of

vision and mission statements. The Principal and IQAC chalk out academic as well as administrative development plan taking into consideration the needs and growth of the college.

The college plans and executes its entire academic, administrative and developmental program in tune with the vision and mission of the college. The college follows the principle 'education through self-help' and believes that only education can bring changes in the downtrodden and economically weaker sections of society. The college makes no discrimination in region, religion, caste, creed or class. It also believes in the principle of liberty and fraternity, which foster human democratic values.

The college tries to uplift the downtrodden and socio-economically deprived. The college has several free-ships and welfare schemes to provide support to students.

The college strives hard to impart not only curriculum oriented education but also to develop the student's personality and make them capable to face the challenges of 21stcentury.

The college always keeps in mind the mission statement. The college has started 11 employability oriented courses. This has created an opportunity for the students to learn new courses.

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/vision_mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To increase the efficiency and effectiveness, administration is decentralized to a good extent. The parent institute from its establishment adopted the policy of decentralization for the smooth conduct of management. Management helps in the major policies of academic and infrastructural development.

The CDC is a composition of renowned persons from society, industry, employer and staff, under which college works in the leadership of Chairman of Rayat Shikshan Sanstha, Satara. The CDC plays an important role in policy decision making and financial viability. The Principal as the head of the Institution is the

source of inspiration that supports, directs, guides, motivates and appreciates, according to the need of delegates and decentralizes the power and responsibilities appropriately. Principal forms various committees for decentralization of administration. Principal co-ordinates IQAC, Head of the departments and the office in making the decisions. Matters pertaining to the departments are discussed by the heads of the departments followed by discussions in the IQAC. The inputs of these discussions are used by the Principal. Essential issues are presented before the CDC for the guidance and approval. Various committees in the institute help in monitoring and facilitating several administrative functions.

IQAC works as a Central Processing Unit. It facilitates perfect coordination and harmony among all activities and mechanism of the institution through frequent interaction.

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/cdc.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan document is an important component of the college strategy development and deployment process. The institute has framed a distinct quality policy at the beginning of academic year on basis of need of students, curriculum, higher education, etc. The quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative Audit by Rayat Quality Management System also helps in achieving its objectives. The IQAC has reviewed and revised the quality policy with the help of teaching, non-teaching staff, students, alumni and the other stakeholders of the institute. The institute implemented strategic plan successfully out of that, promoting research climate and faculty development is one.

The quality policy is implemented on the following:

- To promote research culture for research development in faculty.

- To motivate, encourage, and appreciate the teachers and

students for their research contribution
- To provide platform to enhance competency level of teachers.
- The optimum use of infrastructure e. g of library and ICT
- To concentrate on research development of teachers
- To create awareness about the scarcity of water and water conservation.

- To pay special attention towards empowerment of women through inculcating employability skills among girl students.
- To make the plan to implement other activities related to curriculum, co-curriculum and extra-curriculum.

The quality policies are reviewed during the meeting of the Heads, IQAC, and C.D.C., the 'Quality Policy' is revised as per the needs of higher education policies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.accp.ac.in/percepctive_plan.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute is governed by Rayat Shikshan Sanstha, Satara. The management provides adequate teaching and non-teaching staff. he management helps to decide major policies pertaining to academic and infrastructural development. The Parent Institution has a separate audit-section which monitors the internal audit of institute. 'Rayat Shikshan Sanstha's Academic and Administrative Audit (AAA) performs academic audit of the institutes. The College Development Committee (CDC) takes decisions on general policies for the overall development of the institute and supports it.

The Principal is the academic and administrative head of the Institute and bears the ultimate responsibility for the smooth functioning of the institute. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal promotes faculty for relevant training, workshops, gatherings, meets for the development.

Service Rules:

Rayat Shikshan Sanstha, Satara. follows Service rules of State Government of Maharashtra, UGC and Affiliated University.

Procedures for Recruitment:

The advertisement is given in newspaper for vacant posts. Recruitment process is completed according to the norms of University, UGC and Government.

Grievance Redressal Cell:

- **Grievances are discussed and resolved in meeting of Grievance Redressal cell, if necessary it is discussed in the CDC for proper action.**

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/management.html
Link to Organogram of the institution webpage	http://accp.ac.in/pdf/Management%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Rayat Shikshan Sanstha, Satara and Institute has several welfare measures for the well-being of teaching and non-teaching staff.

- The Rayat Sevak Co-operative Bank Ltd. established in 1940 by the parent institution has over 15000 shareholders. The bank provides various types of loan facilities to the employees and accidental insurance of 15,00,000/- to their members.
- Sevak Suraksha Insurance of 1,00,000/- is provided by Rayat Shikshan Sanstha Satara.
- Laxmibai Bahurao Patil Shikshan Uttyojak Pathpedhi, Satara also provides educational loan.
- Sevak Welfare Insurance Scheme is also provided by Shivaji University, Kolhapur.
- Teachers Belevant Fund is given by Shivaji University Teachers Association
- Availability of employees' staff welfare fund.
- Various leave facilities are provided to the faculty such as earned leave, maternity leave, paternal leave, Bal Sangopan leave, medical leave, duty leave, casual leave etc. according to norms of Government of Maharashtra and UGC.

All the above mentioned provisions made by college and management help to improve staff well-being and satisfaction.100% faculty and staff members are benefited by this welfare schemes.

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/loan
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the "Performance Based Appraisal System" (PBAS) prescribed by UGC. The university has developed an "Academic Performance Indicator" (API) system which is based on PBAS. The college IQAC addresses all the issues related to appraisal system of the staff.

Our college has made a provision of a separate mechanism for the performance assessment of our faculty through IQAC. It consists of two-tier system that work to bring in efficiency in the work assigned to the staff. Firstly IQAC instructs each and every faculty to submit their self-appraisal form (API) at the end of academic year. The confidential report faced on verified factual data is prepared by Principal in consultation with the Head of the department. Secondly takes feedback from students.

Evaluation of faculty by HoD's and Principal is done on the basis of following:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution
4. Extension activities

For this evaluation –

1. Self-appraisal and academic performance indicator forms are submitted by faculty to IQAC and scrutinized by IQAC
2. Principal makes suggestions to faculty and staff for the improvement.

3. **The Teacher's Academic Diary prescribed by the university gives clear information of all academic, co-curricular and extracurricular contributions of a teacher. Academic diary is maintained by each faculty member.**

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/teachingstaff.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Internal Audit by the audit department of parent institution is done after every six months.**
- **The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune.**
- **Annual salary and non-salary audit is conducted by Joint Director verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.),Government of Maharashtra, Mumbai**

After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune. They submit their audit report to the Audit Department of Parent Institute., Rayat Shikshan Sanstha, Satara. The Parent Institute sends this report to the college for compliances. The audit report is discussed in the College Development Committee (CDC) of the college. After the discussion with CDC, Principal completes the compliance report and submits to Parent Institute.

Annual salary and non-salary audit is done by Joint Director. It is verified and approved by Senior Auditor of Higher Education, Kolhapur. Their compliance report is also completed by the college.

Annual salary and non-salary audit is done by Accountant General Government of Maharashtra, Mumbai. Accountant General (A.G.) submits their audit report to the college and their compliance report is also completed by the college. The compliance of minor

queries is fulfilled.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.26

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The parent institution monitors financial resources of all its units including this college. Principal and office bearers prepare budget and present it before College Development Committee for approval. The College Development Committee reviews financial position of the college and gives its approval. The Institute, then, sends it to Parent Institute for final consideration. Parent Institute, Rayat Shikshan Sanstha, Satara scrutinizes the budget and approves it in the meeting of Life Member Board and Managing Council. After receiving approved budget from the parent institute, College Development Committee prepares road map for optimum utilization of resources and mobilization of available funds received from Government and Non-Government agencies. College has a purchase committee which looks after quotations and sanction of the quotations by procedure.

The college follows rules and regulations of Government of Maharashtra, and Shivaji University, Kolhapur in issues related with fee structure for various courses such as B. A. and B. Com.

and M.A Hindi is self-financed. College runs various self-financed short term courses. The fees collected through different short term courses, examinations and donations are clearly mentioned in the cashbook and ledgers. The college makes optimum use of infrastructure, library and human resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance.

1. Research:

The IQAC decided to promote the research culture in the institute. The IQAC encourages all the faculty to organize the seminars and workshops, as a result the five departments of the college organized workshops. The IQAC encourages the faculty to publish the research papers in national and international UGC referred and peer reviewed journals. As the outcome of the policy the faculty members published 9 national and international research papers in UGC referred journals. Beside this the faculty published one Book, 5 Chapters in edited volumes and 26 research papers in national/International conference Proceedings. To create the research climate among the students as per the norms of university, project works of students has been taken in the college.

2. Short -Term Courses:

In the today's fast world the single certificate is not sufficient and also the plain degree needs value added, skill based course. Taking into consideration the need of time the IQAC of the college decided to run the short term courses. The output of short term courses is job orientated. Some of our students got the job, some have their own business.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The mechanism works under the guidance and instructions of IQAC. The mechanism begins with analysis of university results. The IQAC takes the review of the activities conducted as per the academic calendar. Syllabus completion reports are collected by the HODs and submitted at the end of every semester to the IQAC. Regular Meetings are conducted to take the reviews of the teaching. The faculty maintains academic dairy consisting the lecture notes and teaching methodology of every lecture which is signed by the Principal. The faculty conducts tests in the classroom. It is checked and returned to the students with some suggestions. There is free access to the students to use question bank which is kept in the departments and library. As per the recommendation by NAAC peer team, the faculty makes maximum use of ICT in teaching learning process.

The college evaluates the teaching learning process by conducting preliminary examination at the end of each semester. The faculty assesses the answer books and the result sheet is prepared and communicated to the student. It helps the students to perform better in the final examination. Each Faculty conducts tests and assigns home assignments. Besides this the institute conducts seminars and projects. Thus, IQAC chalks out the programs and the institute implements it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of   **C. Any 2 of the above**

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	http://www.accp.ac.in/actiontaken.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college makes efforts in providing an inclusive environment through its various activities.

Birth Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college to show communal harmony among all Indians. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Sardar Vallabhabhai Patel is celebrated on 31st October as 'National Integrity Day'. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' 'Traditional Day' is organized to make students aware about different cultures, values and traditions in our society. Birth Anniversary of Swami Vivekanand is celebrated on 12th January as National Youth Day to inculcate brotherhood

among the students. Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid:**

The Institute has solid waste management. We collect all type of garbage including dried leaves, waste food, waste papers and drop it in the structure made to produce natural fertilizer. We use natural fertilizer for the plants in the college campus. Plastic waste is taken away by Gram Panchayat garbage carrying vehicle [Ghantagadi].

- **Liquid;**

The institute has underground drainage pipeline system. Plumbing

maintenance is done on regular basis to prevent wastage of water.

- **Biomedical:**

The college has established Heath Care Centre. The college in collaboration with Dr. Mane R. B., Dr. Smt. Mane S. R. and Dr. Ambadas Kadam runs Health Care Centre. The college has signed MoU with Sanjivani Hospital, Pusegaon. Biomedical waste of Health Care Center is sorted out and kept in different bags. All these collected biomedical waste material is handed over to Sanjivani Hospital. All the Biomedical waste material is collected from all hospital regularly by Nature In Need Organization, Satara.

- **E-waste:**

Our parent institute has a system to collect E-waste from colleges and to sell it to scrap merchant.

Hazardous Chemicals and Radioactive:

The college is conducting Arts and Commerce programme. Hence there is no hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

B. Any 3 of the above

**facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Birth Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college to show communal harmony among all Indians. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Sardar Vallabhabhai Patel is celebrated on 31st October as 'National Integrity Day'. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' 'Traditional Day' is organized to make students aware about different cultures, values and traditions in our society. Birth Anniversary of Swami Vivekanand is celebrated on 12th January as National Youth Day to inculcate brotherhood among the students. Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India.

Cultural activities are organized to imbibe cultural and traditional diversity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organizes various activities for inculcating values, rights, duties and responsibilities of citizen of India such as abiding by the Constitution and respect its ideals, the National Flag and the National Anthem; promoting harmony and the spirit of common brotherhood amongst all the people of India; protecting the natural environment including forests, lakes, rivers, and wildlife. As per the constitution of India, the citizens has to follow the responsibilities like integrity, brotherhood, peace, keeping law and order in society, protecting and respecting the values of democracy, impartial voting, etc.

The college celebrates Constitutional Day on 26th November and reading of Preamble of Constitution through which the college tries to inculcate responsibilities of Indian citizens among students and employees. National Voters Day is celebrated on 25th January. The college organized workshop on 'Democracy, Election and Good Governance' to protect and respect the values of democracy. Independent Day on 15th August and Republic Day on 26th January are celebrated to inculcate the respect for the National Flag and the National Anthem. Birth Anniversary of Mahatma Gandhi is celebrated on 2nd October to inculcate the principles like truth, non-violence and brotherhood among students and employees.. The college celebrates 'Shaheed Divas' (Martyrs Day) on 30th January and 23rd March to pay homage to the victims who fought for freedom.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national and international commemorative days and festivals. The institution celebrates national festivals like Independence Day, Republic Day, Constitution Day, International Women's Day, etc. These festivals are celebrated to inculcate significance of the national importance among the students. Constitution Day is celebrated on 26th November to inculcate the importance of National Integrity and importance of constitution. On this occasion, faculty and students commonly read out the preamble of Indian Constitution. The college celebrates birth anniversary of Mahatma Gandhi on 2nd October as International Day of Non-violence. Birth anniversary of Dr. A. P. J. Abdul Kalam is celebrated as Vachan Prerana Divas (Reading Inspiration Day) to inculcate reading habit among the students. Birth anniversary of Pandit Jawaharlal Nehru is celebrated on 14th November as Children Day. International Labour Day is celebrated on 1st May. The institute also commemorates the birth and death anniversaries of social reformers like Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar, etc.

To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the Institute pays tribute to them and recalls their contribution on their birth and death anniversaries. The institute organizes lectures of eminent personalities on such occasions to make the students aware about their thoughts and contribution for social and national development.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "Effective use of Information and Communication Technology in Teaching-Learning process"

Today's is the age of explosion of knowledge. It became possible only because of worldwide net and spread of Information Technology.

Though the college is situated in rural area, the institute has following objectives to introduce ICT in teaching-learning process:

- To make teaching-learning process more effective and speedy.
- To update knowledge and information.
- To introduce recent trends in study.
- To save both time and energy.
- To make students globally fit to survive and proceed.
- To help students to become competent and confident.
- To help learners to have an open and flexible mind.
- To encourage the learners to develop the appropriate social skill.
- To prepare the learners for the society of tomorrow.
- To use their ICT skills to develop their language and communication skills.

2. Best Practices:

1. Title of the Practice - Internal Audit System

Internal audit is one of the best practices of the institute. Our parent Institute has separate Audit Section. Internal Audit is regularly done by Audit Department of RayatShikshanSanstha, Satara twice in the year.

2. Objectives of the Practice:

- **To maintain transparency in financial transaction.**
- **To maintain regularities in day-to-day financial transaction.**
- **To maintain up-to-date financial record as per rules and regulations of Government and Sanstha.**

File Description	Documents
Best practices in the Institutional website	http://accp.ac.in/pdf/otherlink/Best%20Practices.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute takes continuous efforts to reflect its vision, priority and thrust through various activities. The vision of our institute is to impart higher education to socially and economically deprived class living in hilly, rural and drought prone area of Satara district. We strive to give quality education and provide better facilities to the students who come from remote villages of drought prone area.

To supplement the academic programs, the college has introduced Career Oriented Courses, Add-on-Courses, Skill Development and Certificate Courses. The college runs 11 short term courses. These courses help the students for their overall development. 21st century is an era of Computer & technology. Soft Skills are most essential factors for students to cope up with global competition. These skills can be acquired through short-term courses. To cope with competition, Competitive Examination Guidance Centre is

functional in the institute. ICT based Modern teaching aids are adopted by the entire faculty to make the teaching learning process more effective and easy.

The college gives the opportunity to the graduate students to take the higher education in master's degree like M.A., M.B.A., M.S.W. M. Com. and also professional degree like law, journalism and so on.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

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Syllabus Design:

The syllabus is designed by Board of Studies (BOS) of
university. The syllabus is made available on its website. The
university organizes workshop on revised syllabus to obtain the
review. If the faculty has any doubt or suggestion, it is
cleared in the workshop.

Departmental Meetings:

Syllabus is distributed by the head of the concerned department
at the beginning as per classes and papers to prepare the
teaching plan of concerned subject and also to discuss the
course contents in the departmental meeting.

Implementation of curriculum:

The faculty informs the students about their syllabus and text
and reference books in the classrooms. At the beginning, the
faculty prepares the teaching plan of concerned syllabus and
this is orally given to the student and copy of it is given to
the concerned committee and to the head. The faculty of
concerned subject dictates the details of curriculum in the
classroom.

Time-Table:

The time-table committee prepares the general timetable at the
beginning of academic year. The Heads of the respective
departments finalize the departmental time-table. Concerned
heads shoulder the responsibility of the implementation of
teaching plan. The time-table committee organizes meetings at
interval to take review of the completed syllabus.
```

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.accp.ac.in/iqac_aca_calender.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of academic year, head of every department, support services and chairmen of various committees are asked to submit the schedule of various activities to be conducted during the academic year to the chairman of academic calendar committee. The academic calendar is prepared at the beginning of academic year. It contains the relevant information regarding the teaching-learning schedule including various activities to be conducted, holidays, dates of internal examinations, etc.

It is prepared so that teachers and students know about all the activities in advance. The academic calendar is displayed on the notice board as well as on the college website. The examination committee prepares the calendar of CIE. The academic calendar has also the program to conduct CIE. The tentative dates of internal examination are mentioned in the academic calendar. Every department in their academic calendar mentions the dates of unit test, home assignment, seminars and projects. According to the dates mentioned by departments, the examination committee includes the dates of unit test and home assignments, seminar and projects in the calendar of CIE. After the term work, mark sheets are prepared. The faculty submits the marks online to the examination department of university.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.accp.ac.in/pdf/CIE%20Calendar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of	B. Any 3 of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

160

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

376

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college offers three progrmmes in which cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics are integrated. The above issues are included in the university syllabus as a part of programmes.

Professional Ethics

The college inculcates professional ethics through curriculum. The ethics of transparency, accountability, truthfulness of information and the laws against the false information are emphasized through the curriculum.

Gender Equality:

The college tries to maintain gender equality by providing more opportunities to girl students. In this regard various activities such as Lectures, Seminars, Workshops, Health Check-up Camps, etc. are organized in the institution.

Human Values

The curriculum helps to inculcate the human values and professional ethics to become a good citizen of society. In syllabi of arts, especially in literature and social sciences, Human values like national integrity, brotherhood, honesty, equality, loyalty, simplicity, sense of responsibility etc. are directly integrated.

Environment and Sustainability

The college has introduced environmental science as a compulsory subject for second year B. A. and B. Com. The faculty and the students of the college are made aware regarding conservation of environment, energy conservation, rain water harvesting, hazardous waste management and significance of tree plantation etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

273

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	http://accp.ac.in/pdf/otherlink/Stakeholders%20Feedback%20Analysis%20Report%20about%20Syllabus%202021-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://accp.ac.in/pdf/otherlink/Action%20Taken%20Peport%20on%20Syllabus%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

518

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

236

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college assesses the learning levels of the students after admission to the first year B. A. and B. Com. on basis of marks obtained in previous examination and the diagnostic test conducted at the beginning of the academic year as per the instructions given by IQAC.

Advanced learners are provided with coaching classes for competitive examinations. They are motivated to read more reference books and given exercises on syllabus. The faculty encourages them to participate in various activities. The students are motivated to attend seminars, workshops. These students are encouraged to participate in competitions such as Avishkar Research Competitions, Quiz, Elocution, Debate etc.

The college attempts to bridge the gap between slow learners and advanced learners through extra lectures and the remedial coaching. The faculty of college engages such classes. The college organizes guest lectures. Group discussion with advanced learners also helps slow learners to enrich their knowledge base. Group discussion, interview techniques, student seminar, elocution competition such activities are conducted to enable them to face the challenges of present scenario to overcome their inferiority complex so that, they are set with appropriate perspective towards learning system. The personal counseling through mentor is also given to the students as per their needs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
518	19

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Efforts are taken to make teaching-learning more students centric by focusing on specific learning outcomes for all courses and making it more experiential, participatory and interactive.

Experiential Learning:

The students of History department visits famous historical places such as Museum of Aund Sansthan, Sahyadri Ghat, fort of Pratapgad etc. Through these visits students experienced different types of forts, information of the contemporary dynasties, their hierarchy, information of different wars etc.

The students of Geography department also visit different places to study the types of rocks, soil, geographical and environmental conditions, etc. Students of Political Science observed the Gramsabha in Pusegaon to understand work and function of Grampanchayat.

Students from Commerce department are motivated to visit nearby banks to learn the procedure of banking.

Students of Arts and Commerce learn marketing, management, communication and advertising skills.

Participative Learning through;

Language Lab:

It proves useful for the language classes to develop communication skills of the students. For that sake, the institute has established English Language Lab.

Short Term and Certificate Courses:

Career oriented and short term courses are the best examples of experiential and participative learning.

Seminars, Project, Group Discussion and Competitions:

The faculty assigns, project works and seminars and organizes group discussions and poetry competitions.

Display of Wallpapers:

The students prepare and display wallpapers on various occasions. The students write articles, poems, sketches etc. in the college magazine 'Vedavati'.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching – learning is always considered at the heart of educational procedure. Faculty makes use of Audio-Visual aids. The teachers have developed innovative practices such as use of ICT based teaching, interactive teaching by conducting group discussion, seminars, Quiz competition, project works and adopting continuous internal evaluation method by conducing unit tests, home assignment, open book test, seminars, surprise test and preliminary examination at the end of each semester. The institute has been providing computers, internet, LCD projectors, educational CDs, DVDs, charts, maps, modules, e-books and journals. Beside this, plays and movies based on curriculum are screened for better understanding of the students. Two digital classrooms are made available. The parent institute, Rayat Shikshan Sanstha has taken innovative step of launching the PPT Bank on its Website and it is open to all students and teachers. The parent institute Rayat Shikshan Sanstha, Satara through Karmaveer Vidya Prabodhini telecasts programmes and lectures of eminent persons on competitive examination. These telecasts are made available to the students.

The department of English has a Language Lab equipped with modern audio-visual aids. UGC sponsored three COCs are conducted in the institute.

All faculty members have created WhatsApp groups of their respective departments to share and communicate information. Students share their difficulties and get solutions on WhatsApp.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a mechanism of internal assessment which is transparent and robust. Internal examination committee works throughout the year to assess the learning levels of the students through conducting unit tests, home assignments, seminars, group discussions, projects, semester wise preliminary examinations, etc. CIE calendar is prepared at the beginning of academic year every year.

The time-table of preliminary examination is declared in advance. The examination committee conducts the examinations. The faculty members set the question papers as per the pattern of university question papers. The assessment is done by the concerned teacher. The mark sheets are prepared and displayed on the notice board. For transparency measures, assessed answer papers are shown to the students. The students come to know their mistakes and lacunas. The suggestions are given to them for improvements. The outcome of this effort is reflected in scores of the final semester examination. The departments conduct unit tests on the completed units. The test papers are assessed and their performance is shown to students. The suggestions are given for improvements. The test papers are given to students for preparation. The examination committee conveys the dates of seminars to the students in advance. The faculty assigns topics of the seminars to the students. The seminars are conducted in the class-rooms. The mark-sheets are prepared and submitted to examination committee. The examination committee conveys the marks to university examination department on online.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Examination related grievances for B. A. and B. Com. Part I are solved at the college level and for B. A. and B. Com. part-II and III are forwarded to the university.

There are two types of grievance in general viz. assessment related grievances and malpractices. The chairman of the examination committee tackles the grievances related to internal examination such as preliminary examinations, unit

test, home assignment, seminar, projects, etc. If the student
is not satisfied about assessment or marks, he/she can apply to
the Principal in stipulated time. The Principal consults the
chairman of internal examination committee in the presence of
IQAC Coordinator regarding the grievance.

The college examination committee also looks after the
grievances in respect of evaluation at B.A and B.Com university
examination conducted in the college on behalf of university.
In case of assessment related grievances, the student can apply
to the college authority or university in time bound manner as
per the rules and regulations of university. Photostat copy of
the answer sheet is provided to the student on his/her request
by charging prescribed fees. The students can verify his/her
marks by rechecking and revaluating their answer sheets. All
their doubts about assessment are cleared within 15 days from
their applications.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The syllabi of every course of all programmes are designed by
Shivaji University, Kolhapur. Workshops are organized at
district level in the affiliated college by the University for
stating the program outcomes, program specific outcomes and
course outcomes to teachers. In these workshops faculties
actively participate for enrichment of course content and its
outcomes. After approval from faculties and authorities program
outcomes, program specific outcomes and course outcomes are
published on University website and made available to all
stakeholders.

Wide publicity has been given to program outcomes, program
specific outcomes and course outcomes by college. The
faculties, students and stakeholders can access program
outcomes, program specific outcomes and course outcomes from
college website namely www.accp.ac.in. The hard copy of this is
displayed in the departments and on the notice board. At the

beginning of academic year, the Principal separately addresses the program outcomes, programme specific outcomes and course outcomes to all the students. The respective head and subject teacher of all departments also explain it to students in the classrooms. Outcomes are communicated to stakeholders during Parent-Teacher meets and Alumni meets The college analyses results and feedback forms collected from students for ensuring whether program outcomes, program specific outcomes and course outcomes are achieved or not. The programme outcomes of self-designed certificate course and short term courses are clearly stated at the beginning of concerned course.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.accp.ac.in/outcomes.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the program outcomes, program specific out- comes and course outcomes. The college analyzes the progress and performance of the students in the internal and university examinations. Unit tests, home assignments, seminars, projects and preliminary examination in each semester are conducted. Along with the university examination group projects and seminars are conducted and evaluated. Beside this outcomes are evaluated through Avishkar Research Competitions, Field Visits, Trade Fair, Youth Festival, Wallpaper, College Magazine. The Head of institution in staff meeting discusses the result and if the result is less than university then the reasons are identified and the solutions to improve the results is discussed. If the results of any department or faculty are less than university, Principal demands written explanation from such faculty. The explanation given by the faculty is forwarded to Sanstha. The Sanstha takes appropriate action on it which helps to improve the performance.

Regarding the method of measuring attainment of POs, PSOs and COs; the institution monitors multiple evaluation tools and methods. The learning outcomes are monitored through the

performance and the results of students in internal and university examinations. Each department analyses the performance of their students in its Departmental Meeting. The Principal also takes its review in the Staff Meeting and directs the faculty to concentrate on increasing the quantum of their Course Outcomes. Final year results are also show the attainment of the programme.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

117

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://accp.ac.in/pdf/otherlink/Results%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://accp.ac.in/pdf/otherlink/Feedback%20Analysis%20SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has taken various initiatives to create an interest in research and to transfer knowledge among students and faculty. The college has constituted various associations like Literary Association, Social Science Association, and Commerce Association. These associations undertake different activities throughout the year to develop knowledge base of the students.

The college has academic research committee which makes student employable and motivate them for undertaking research activities. This committee encourages faculty members of the college to submit their research proposals to various funding agencies. It guides and motivates faculty and students to publish and present their research works in reputed journals. The faculties from the college are supported for participating in Faculty Development Program of the UGC. The research paper of faculty member has been published in peer reviewed journal. The institute has well equipped central library and departmental libraries. The college has competitive examination guidance centre which provides guidance to students for various competitive examinations conducted by state service commission, central service commission and such other service recruitment bodies. College provides special coaching for the students who seek to appear for examinations like, IBPS, police and army recruitment and staff selection board by arranging expertand guest lectures. Campus to corporate training programme is conducted in collaboration with TATA Consultancy Services, Pune for the final year students. College gives an opportunity to students to interact with academicians.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has made contribution to society and environment by carrying out various extension activities. The faculty members are given responsibilities to engage students in the community development programmes. The emphasis is given on holistic development of the students by engaging them in extension activities which helps them to be a good citizen.

The college organizes various extension activities such as AIDS awareness, Swachh Bharat Abhiyan, gender sensitizing programs, tree plantation, Road Security Campaign, Voter's Campaign to sensitize students regarding social issues. As a part of social responsibility, college organizes number of programs such as prevention of sexual harassment, street play for beti bachao-beti padhao, nirbhay kanya abhiyan, etc. To create awareness about health and hygiene, the college organizes health consciousness programmes such as hand washing, hemoglobin check-up, general health check-up, AIDS Awareness lectures and rallies on different occasions. The institute organizes Vachan Prerna Din to inculcate reading habit among the students on the occasion of Birth Anniversary of Dr. A. P. J. Abdul Kalam.

Volunteers willingly contribute for social development. NSS unit of the college has demonstrated the mechanism of rain water harvesting and water conservation. NSS Unit of the institution has adopted Katgun, Tal. Khatav, Dist. Satara where volunteers perform various activities like tree plantation, cleanliness drive and awareness programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`1101`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`0`

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

`06`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure facility to facilitate teaching-learning. The total campus area of the institution is spread over 5.14 acres. It has ample and adequate space for the required infrastructure. The total built up area is 7800 sq.mt. The campus comprises Main Building, Library Building and Women's Hostel along with amenities for Divyangjan in each construction. Main building consists of Principal Cabin, Administrative Office.

1) Classrooms:

The college has 11 classrooms including seminar hall, out of which 09 classrooms are ICT enabled and 02 digital classrooms. All classrooms have comfortable and sufficient seating arrangements, glass boards, dais, LED tube lights and fans.

2) Laboratory:

There is Language Laboratory with 20 computers having internet facility. ACE Digital Language Lab Software (Biyani Technologies Pvt. Ltd.) is installed in the language laboratory for students to enhance their linguistic competency. Tally ERP 9 software is also available in the laboratory for students to learn account.

3) Computing Equipment:

The Principal cabin is well equipped with ICT facility which is located on the ground floor of the main building. The college

has well-furnished administrative office with required ICT facility and software.

Library:

The college has well equipped and well-furnished library building of 2800 sq. m. having 19424 books. The library is fully automated with integrated Library Management System with bar-coding.

There are separate Examination Section, Internal Quality Assurance Cell, Gymkhana, Women's Hostel, Cultural Department, and NSS Office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.accp.ac.in/gallery.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has its own playground and Gymkhana. To promote sports and games college provides most of the infrastructural facilities and indoor games such as Table-Tennis, Chess, and Yoga etc. Karate and Boxing training is provided.

For outdoor games there are facilities for Volleyball, Kabaddi, Kho-Kho, and Athletics for students. To motivate the players, incentive like T-shirts, shorts, T. A. and D. A. are provided accordingly. The college has equipment of Gymnasium (fitness zone) containing modern equipment. The area comprises of 37 X 35 sq. ft. There is ground for Kho-kho, Kabaddi, volleyball and Hand ball. Boys and girls can play separately.

Yoga training is conducted in this college since 2015. The trainer is appointed for that purpose. Yoga and meditation activity helps the students to overcome their academic and mental stress.

The college has fully equipped Cultural unit for students who have genuine interest in artistic activities. We have a separate room where all instruments are placed. The college has purchased necessary musical instruments such as Harmonium,

Tabla, Lezim, Zanz, etc. Students can prepare and practice there at the time of Youth Fesival competitions, on the occasion of birth anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil and Cultural activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.accp.ac.in/gallery.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.accp.ac.in/gallery.html
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.54

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has Integrated Library Management Software (ILMS) developed by Maharashtra Knowledge Corporation Ltd. Pune

- **Name of the ILMS software: 'Libreria' Software**
- **Nature of automation: 100% fully automated**
- **Version: Version:2.0.3715.28728**

Parent institution has purchased library management software namely "Libreria". The college pays Rs. 12,500/- annual maintenance contract (AMC). It's version is 2.0.3715.28728 with cloud base, which facilitates automated book circulation, book accessioning, user administration, generation of all types of reports, barcode and library user cards. The LIBRERIA enabled OPAC is available online, through which user can search books and titles anytime anywhere. Through this facility students and staff can get remote access of library holdings.The manual system is also applied for maintaining library record.

The library subscribes to N-List (INFLIBNET) facility to students and staff. Computers, broadband connection and reprography facility are available in the library.

New arrivals of books and journals are displayed on separate stands and racks.

Following facilities are available in the library:

Sr.No.

Facilities

Number

1

No. of computers

06

2

No of printer

02

3

Bar Code Printer

01

4

Bar Code Scanner

01

5

Photocopy Machine

01

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.54`

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`44`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

For making necessary arrangements of ICT Infrastructure college makes provisions in its budget for augmentation of necessary physical facilities. Expert agencies are hired for maintenance of hardware and ICT infrastructure on the campus. All departments in the college are provided with computers, printers and LCD projectors. Information and Communication Technology enables effective teaching, learning and procurement of information. It is of immense use for imparting education in the subjects, with computer based learning. All classrooms and departments are connected with internet through LAN. There is broadband connections with 100 MBPS connectivity and Wi-Fi facility in the campus. Internet Facility is provided free of cost to staff, students and stakeholders Teachers and students surf websites for making teaching and learning effective and enjoyable. There is a computer laboratory in the college.

Licensed copies of antivirus software are installed on PCs for protection and security whenever necessary. The college aims to make teachers, students, office staff and all stakeholders

familiar with modern teaching and learning aids.

The college is equipped with 12 LCDs, 11 Printers, 5 Scanners, 1 Document Scanner, 3 Cameras, 1 Video camera, 02 Xerox machines, 5 all in one machines (Printer, scanner and Xerox), 2 IBM X3100 servers and 1 barcode printer. There are 237 CDs and DVDs in the college library. There are sixteen CCTV Cameras for security and surveillance purpose

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.44

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Computer Lab consists of 20 computers and LCD. It has separate internet connection. The computers are connected to each other through LAN. It is used to conduct certificate course in Translation and Communicative Proficiency and Tally ERP -9. Maintenance and minor repairs of computers and other electronic instruments are done by hiring external agency. The college uses licensed software. Licensed copies of antivirus are installed every year whenever necessary.

Daily and timely cleaning of stacks and racks is done with sweeping, wiping and removing dust by vacuum cleaner. The library attendant and peon look after the maintenance of library. Library is fumigated once in a year to keep it away from library pests.

Gymkhana committee looks after the maintenance and utilization of ground.

Classrooms are kept clean by sweeping and wiping with the help of peons and labourers. Broken desks are repaired or damaged desks are replaced by new ones.

Maintenance and minor repairs of computers and other electronic instruments are done by hiring external agency. College uses licensed software. Licensed copies of antivirus are installed every year whenever necessary.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

226

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File]()
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File]()

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04

File Description	Documents
Upload any additional information	[View File]()
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

278

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students participation is very active in the academic and administrative bodies of the college. The college has an active

student council. Members of student council play a vital role in various academic and administrative bodies. Students actively participate in every aspect of the institute. Students are nominated in the following academic and administrative committees:

1. Internal Quality Assurance Cell (IQAC)
2. Library committee
3. Student's Grievance Redressal committee
4. Sexual Harassment Prevention committeerenamedasICC
5. Discipline and Anti -ragging committee
6. College Canteen Committee
7. National Service Scheme
8. Gymkhana
9. Cultural committee
10. Student Aid Fund

Activities of student council:

The student council shoulders many responsibilities as it is the connecting link between the college administration and students. The council conveys the difficulties to the authorities and suggests changes in some matters. The Student Council helps the institute in organization of various activities such as zonal, inter-zonal, intercollegiate sports competitions, seminars, conferences, Youth Festival, Gymkhana Day, Cultural activities and celebration of Birth anniversaries of national leaders. Student Council of the college also actively participates in many NSS activities like Social Awareness Rallies, Environmental Awareness Programmes, Cleanliness Drives, etc. They play vital role in maintaining discipline of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

198

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni Association. The association actively monitors, participates and cooperates in functioning of the college throughout the year. The meetings of the Alumni Association are organized twice in a year. Though the alumni of the college is not financially strong, the alumni is very firm to give the support in other indicators and from that day the college has experienced the support of alumni and feels very proud of our alumni. The Alumni Association is ever ready to help in various ways to the institute.

Alumni Association contributed financially for the development of the college. They also collected fund whenever the college appeals to them. Sachin Vikram Jadhav extends his help every year by making available Tractor and Trolly on the occasion of Birth Anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil. Arun Madane has been guiding our students free of cost as a boxing coach since 2012. Priyanka Dattatrya Kadam has been helping our Cultural Department. Similarly, Adv. Kisan Vaman Khamkar, the alumnus donated Rs. 25,000/- .

They determined to participate in the development and progress of the college by organizing different cultural and social activities. The Alumni has given active support in the organization of NSS Camps, distribution of books and notebooks to needy students, tree plantation and awareness programs etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission statement of the college reflects all of these national aspirations and college has oriented all its academic and administrative programs towards the realization of vision and mission statements. The Principal and IQAC chalk out academic as well as administrative development plan taking into consideration the needs and growth of the college.

The college plans and executes its entire academic, administrative and developmental program in tune with the vision and mission of the college. The college follows the principle 'education through self-help' and believes that only education can bring changes in the downtrodden and economically weaker sections of society. The college makes no discrimination in region, religion, caste, creed or class. It also believes in the principle of liberty and fraternity, which foster human democratic values.

The college tries to uplift the downtrodden and socio-economically deprived. The college has several free-ships and welfare schemes to provide support to students.

The college strives hard to impart not only curriculum oriented education but also to develop the student's personality and make them capable to face the challenges of 21stcentury.

The college always keeps in mind the mission statement. The college has started 11 employability oriented courses. This has created an opportunity for the students to learn new courses.

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/vision_mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To increase the efficiency and effectiveness, administration is decentralized to a good extent. The parent institute from its establishment adopted the policy of decentralization for the smooth conduct of management. Management helps in the major policies of academic and infrastructural development.

The CDC is a composition of renowned persons from society, industry, employer and staff, under which college works in the leadership of Chairman of Rayat Shikshan Sanstha, Satara. The CDC plays an important role in policy decision making and financial viability. The Principal as the head of the Institution is the source of inspiration that supports, directs, guides, motivates and appreciates, according to the need of delegates and decentralizes the power and responsibilities appropriately. Principal forms various committees for decentralization of administration. Principal co-ordinates IQAC, Head of the departments and the office in making the decisions. Matters pertaining to the departments are discussed by the heads of the departments followed by discussions in the IQAC. The inputs of these discussions are used by the Principal. Essential issues are presented before the CDC for the guidance and approval. Various committees in the institute help in monitoring and facilitating several administrative functions.

IQAC works as a Central Processing Unit. It facilitates perfect coordination and harmony among all activities and mechanism of the institution through frequent interaction.

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/cdc.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan document is an important component of the college strategy development and deployment process. The institute has framed a distinct quality policy at the beginning of academic year on basis of need of students, curriculum, higher education, etc. The quality policy is reviewed through Principal's visit and meetings with departments. Academic and Administrative Audit by Rayat Quality Management System also helps in achieving its objectives. The IQAC has reviewed and revised the quality policy with the help of teaching, non-teaching staff, students, alumni and the other stakeholders of the institute. The institute implemented strategic plan successfully out of that, promoting research climate and faculty development is one.

The quality policy is implemented on the following:

- To promote research culture for research development in faculty.

- To motivate, encourage, and appreciate the teachers and students for their research contribution
- To provide platform to enhance competency level of teachers.
- The optimum use of infrastructure e. g of library and ICT
- To concentrate on research development of teachers
- To create awareness about the scarcity of water and water conservation.

- To pay special attention towards empowerment of women through inculcating employability skills among girl students.
- To make the plan to implement other activities related to curriculum, co-curriculum and extra-curriculum.

The quality policies are reviewed during the meeting of the

Heads, IQAC, and C.D.C., the 'Quality Policy' is revised as per the needs of higher education policies.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.accp.ac.in/percepctive_plan.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute is governed by Rayat Shikshan Sanstha, Satara. The management provides adequate teaching and non-teaching staff. he management helps to decide major policies pertaining to academic and infrastructural development. The Parent Institution has a separate audit-section which monitors the internal audit of institute. 'Rayat Shikshan Sanstha's Academic and Administrative Audit (AAA) performs academic audit of the institutes. The College Development Committee (CDC) takes decisions on general policies for the overall development of the institute and supports it.

The Principal is the academic and administrative head of the Institute and bears the ultimate responsibility for the smooth functioning of the institute. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal promotes faculty for relevant training, workshops, gatherings, meets for the development.

Service Rules:

Rayat Shikshan Sanstha, Satara. follows Service rules of State Government of Maharashtra, UGC and Affiliated University.

Procedures for Recruitment:

The advertisement is given in newspaper for vacant posts. Recruitment process is completed according to the norms of University, UGC and Government.

Grievance Redressal Cell:

- **Grievances are discussed and resolved in meeting of Grievance Redressal cell, if necessary it is discussed in the CDC for proper action.**

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/management.html
Link to Organogram of the institution webpage	http://accp.ac.in/pdf/Management%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of Rayat Shikshan Sanstha, Satara and Institute has several welfare measures for the well-being of teaching and non-teaching staff.

- **The Rayat Sevak Co-operative Bank Ltd. established in 1940 by the parent institution has over 15000 shareholders. The bank provides various types of loan facilities to the employees and accidental insurance of 15,00,000/- to their members.**
- **Sevak Suraksha Insurance of 1,00,000/- is provided by Rayat Shikshan Sanstha Satara.**

- **Laxmibai Bahurao Patil Shikshan Uttyojak Pathpedhi, Satara also provides educational loan.**
- **Sevak Welfare Insurance Scheme is also provided by Shivaji University, Kolhapur.**
- **Teachers Belevant Fund is given by Shivaji University Teachers Association**
- **Availability of employees' staff welfare fund.**
- **Various leave facilities are provided to the faculty such as earned leave, maternity leave, paternal leave, Bal Sangopan leave, medical leave, duty leave, casual leave etc. according to norms of Government of Maharashtra and UGC.**

All the above mentioned provisions made by college and management help to improve staff well-being and satisfaction.100% faculty and staff members are benefited by this welfare schemes.

File Description	Documents
Paste link for additional information	https://rayatsevakbank.co.in/loan
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the "Performance Based Appraisal System" (PBAS) prescribed by UGC. The university has developed an "Academic Performance Indicator" (API) system which is based on PBAS. The college IQAC addresses all the issues related to appraisal system of the staff.

Our college has made a provision of a separate mechanism for the performance assessment of our faculty through IQAC. It consists of two-tier system that work to bring in efficiency in the work assigned to the staff. Firstly IQAC instructs each and every faculty to submit their self-appraisal form (API) at the end of academic year. The confidential report faced on verified factual data is prepared by Principal in consultation with the Head of the department. Secondly takes feedback from students.

Evaluation of faculty by HoD's and Principal is done on the basis of following:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution
4. Extension activities

For this evaluation –

1. Self-appraisal and academic performance indicator forms are submitted by faculty to IQAC and scrutinized by IQAC
2. Principal makes suggestions to faculty and staff for the improvement.
3. The Teacher's Academic Diary prescribed by the university gives clear information of all academic, co-curricular and extracurricular contributions of a teacher. Academic diary is maintained by each faculty member.

File Description	Documents
Paste link for additional information	http://www.accp.ac.in/teachingstaff.html
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- **Internal Audit by the audit department of parent institution is done after every six months.**
- **The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune.**
- **Annual salary and non-salary audit is conducted by Joint Director verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.),Government of Maharashtra, Mumbai**

After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune. They submit their audit report to the Audit Department of Parent Institute., Rayat Shikshan Sanstha, Satara. The Parent Institute sends this report to the college for compliances. The audit report is discussed in the College Development Committee (CDC) of the college. After the discussion with CDC, Principal completes the compliance report and submits to Parent Institute.

Annual salary and non-salary audit is done by Joint Director. It is verified and approved by Senior Auditor of Higher Education, Kolhapur. Their compliance report is also completed by the college.

Annual salary and non-salary audit is done by Accountant General Government of Maharashtra, Mumbai. Accountant General (A.G.) submits their audit report to the college and their compliance report is also completed by the college. The compliance of minor queries is fulfilled.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.26

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The parent institution monitors financial resources of all its units including this college. Principal and office bearers prepare budget and present it before College Development Committee for approval. The College Development Committee reviews financial position of the college and gives its approval. The Institute, then, sends it to Parent Institute for final consideration. Parent Institute, Rayat Shikshan Sanstha, Satara scrutinizes the budget and approves it in the meeting of Life Member Board and Managing Council. After receiving approved budget from the parent institute, College Development Committee prepares road map for optimum utilization of resources and mobilization of available funds received from Government and Non-Government agencies. College has a purchase committee which looks after quotations and sanction of the quotations by procedure.

The college follows rules and regulations of Government of Maharashtra, and Shivaji University, Kolhapur in issues related with fee structure for various courses such as B. A. and B. Com. and M.A Hindi is self-financed. College runs various self-financed short term courses. The fees collected through different short term courses, examinations and donations are clearly mentioned in the cashbook and ledgers. The college makes optimum use of infrastructure, library and human resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance.

1. Research:

The IQAC decided to promote the research culture in the institute. The IQAC encourages all the faculty to organize the seminars and workshops, as a result the five departments of the college organized workshops. The IQAC encourages the faculty to publish the research papers in national and international UGC referred and peer reviewed journals. As the outcome of the policy the faculty members published 9 national and international research papers in UGC referred journals. Beside this the faculty published one Book, 5 Chapters in edited volumes and 26 research papers in national/International conference Proceedings. To create the research climate among the students as per the norms of university, project works of students has been taken in the college.

2. Short -Term Courses:

In the today's fast world the single certificate is not sufficient and also the plain degree needs value added, skill based course. Taking into consideration the need of time the IQAC of the college decided to run the short term courses. The output of short term courses is job orientated. Some of our students got the job, some have their own business.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The mechanism works under the guidance and instructions of IQAC. The mechanism begins with analysis of university results.

The IQAC takes the review of the activities conducted as per the academic calendar. Syllabus completion reports are collected by the HODs and submitted at the end of every semester to the IQAC. Regular Meetings are conducted to take the reviews of the teaching. The faculty maintains academic dairy consisting the lecture notes and teaching methodology of every lecture which is signed by the Principal. The faculty conducts tests in the classroom. It is checked and returned to the students with some suggestions. There is free access to the students to use question bank which is kept in the departments and library. As per the recommendation by NAAC peer team, the faculty makes maximum use of ICT in teaching learning process.

The college evaluates the teaching learning process by conducting preliminary examination at the end of each semester. The faculty assesses the answer books and the result sheet is prepared and communicated to the student. It helps the students to perform better in the final examination. Each Faculty conducts tests and assigns home assignments. Besides this the institute conducts seminars and projects. Thus, IQAC chalks out the programs and the institute implements it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.accp.ac.in/actiontaken.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college makes efforts in providing an inclusive environment through its various activities.

Birth Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college to show communal harmony among all Indians. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Sardar Vallabhabhai Patel is celebrated on 31st October as 'National Integrity Day'. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' 'Traditional Day' is organized to make students aware about different cultures, values and traditions in our society. Birth Anniversary of Swami Vivekanand is celebrated on 12th January as National Youth Day to inculcate brotherhood among the students. Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

  ○ **Solid:**

The Institute has solid waste management. We collect all type of garbage including dried leaves, waste food, waste papers and drop it in the structure made to produce natural fertilizer. We use natural fertilizer for the plants in the college campus. Plastic waste is taken away by Gram Panchayat garbage carrying vehicle [Ghantagadi].

  • **Liquid;**

The institute has underground drainage pipeline system. Plumbing maintenance is done on regular basis to prevent wastage of water.

  • **Biomedical:**

The college has established Heath Care Centre. The college in collaboration with Dr. Mane R. B., Dr. Smt. Mane S. R. and Dr. Ambadas Kadam runs Health Care Centre. The college has signed MoU with Sanjivani Hospital, Pusegaon. Biomedical waste of Health Care Center is sorted out and kept in different bags. All these collected biomedical waste material is handed over to Sanjivani Hospital. All the Biomedical waste material is collected from all hospital regularly by Nature In Need Organization, Satara.

- **E-waste:**

Our parent institute has a system to collect E-waste from colleges and to sell it to scrap merchant.

Hazardous Chemicals and Radioactive:

The college is conducting Arts and Commerce programme. Hence there is no hazardous chemicals and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	**A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**B. Any 3 of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Birth Anniversary of Rajrashi Shahu Maharaj is celebrated on 26th June to give the message of National Integrity. Birth Anniversary of Krantisinh Nana Patil is celebrated on 9th August to show his love for national freedom. Independent Day on 15th August and Republic Day on 26th January are celebrated in the college to show communal harmony among all Indians. The college celebrates 'Birth Anniversary of Mahatma Gandhi' on 2nd October every year to inculcate thoughts of Mahatma Gandhi among the students. He believed in, truth, tolerance, nonviolence and acceptance of all religions within the Indian national framework. He strongly opposed violence. Birth Anniversary of Sardar Vallabhabhai Patel is celebrated on 31st October as 'National Integrity Day'. Birth Anniversary of Savitribai Phule is celebrated on 3rd January as 'Women Empowerment Day.' 'Traditional Day' is organized to make students aware about different cultures, values and traditions in our society. Birth Anniversary of Swami Vivekanand is celebrated on 12th January as National Youth Day to inculcate brotherhood among the students. Birth Anniversary of Dr. Babasaheb Ambedkar is celebrated on 14th April to give the message of communal and socioeconomic equality among all the citizens of India.

Cultural activities are organized to imbibe cultural and traditional diversity among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organizes various activities for inculcating values, rights, duties and responsibilities of citizen of India such as abiding by the Constitution and respect its ideals, the National Flag and the National Anthem; promoting harmony and the spirit of common brotherhood amongst all the people of India; protecting the natural environment including forests, lakes, rivers, and wildlife. As per the constitution of India, the citizens has to follow the responsibilities like integrity, brotherhood, peace, keeping law and order in society, protecting and respecting the values of democracy, impartial voting, etc.

The college celebrates Constitutional Day on 26th November and reading of Preamble of Constitution through which the college tries to inculcate responsibilities of Indian citizens among students and employees. National Voters Day is celebrated on 25th January. The college organized workshop on 'Democracy, Election and Good Governance' to protect and respect the values of democracy. Independent Day on 15th August and Republic Day on 26th January are celebrated to inculcate the respect for the National Flag and the National Anthem. Birth Anniversary of Mahatma Gandhi is celebrated on 2nd October to inculcate the principles like truth, non-violence and brotherhood among students and employees.. The college celebrates 'Shaheed Divas' (Martyrs Day) on 30th January and 23rd March to pay homage to the victims who fought for freedom.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution organizes national and international commemorative days and festivals. The institution celebrates national festivals like Independence Day, Republic Day, Constitution Day, International Women's Day, etc. These festivals are celebrated to inculcate significance of the national importance among the students. Constitution Day is celebrated on 26th November to inculcate the importance of National Integrity and importance of constitution. On this

occasion, faculty and students commonly read out the preamble of Indian Constitution. The college celebrates birth anniversary of Mahatma Gandhi on 2nd October as International Day of Non-violence. Birth anniversary of Dr. A. P. J. Abdul Kalam is celebrated as Vachan Prerana Divas (Reading Inspiration Day) to inculcate reading habit among the students. Birth anniversary of Pandit Jawaharlal Nehru is celebrated on 14th November as Children Day. International Labour Day is celebrated on 1st May. The institute also commemorates the birth and death anniversaries of social reformers like Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar, etc.

To inculcate the principles and philosophy of the great Indian thinkers, social reformers and national heroes, the Institute pays tribute to them and recalls their contribution on their birth and death anniversaries. The institute organizes lectures of eminent personalities on such occasions to make the students aware about their thoughts and contribution for social and national development.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "Effective use of Information and Communication Technology in Teaching-Learning process"

Today's is the age of explosion of knowledge. It became possible only because of worldwide net and spread of Information Technology.

Though the college is situated in rural area, the institute has following objectives to introduce ICT in teaching-learning process:

- To make teaching-learning process more effective and speedy.
- To update knowledge and information.
- To introduce recent trends in study.
- To save both time and energy.
- To make students globally fit to survive and proceed.
- To help students to become competent and confident.
- To help learners to have an open and flexible mind.
- To encourage the learners to develop the appropriate social skill.
- To prepare the learners for the society of tomorrow.
- To use their ICT skills to develop their language and communication skills.

2. Best Practices:

1. Title of the Practice - Internal Audit System

Internal audit is one of the best practices of the institute. Our parent Institute has separate Audit Section. Internal Audit is regularly done by Audit Department of RayatShikshanSanstha, Satara twice in the year.

2. Objectives of the Practice:

- To maintain transparency in financial transaction.
- To maintain regularities in day-to-day financial transaction.
- To maintain up-to-date financial record as per rules and regulations of Government and Sanstha.

File Description	Documents
Best practices in the Institutional website	http://accp.ac.in/pdf/otherlink/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute takes continuous efforts to reflect its vision, priority and thrust through various activities. The vision of

our institute is to impart higher education to socially and economically deprived class living in hilly, rural and drought prone area of Satara district. We strive to give quality education and provide better facilities to the students who come from remote villages of drought prone area.

To supplement the academic programs, the college has introduced Career Oriented Courses, Add-on-Courses, Skill Development and Certificate Courses. The college runs 11 short term courses. These courses help the students for their overall development. 21st century is an era of Computer & technology. Soft Skills are most essential factors for students to cope up with global competition. These skills can be acquired through short-term courses. To cope with competition, Competitive Examination Guidance Centre is functional in the institute. ICT based Modern teaching aids are adopted by the entire faculty to make the teaching learning process more effective and easy.

The college gives the opportunity to the graduate students to take the higher education in master's degree like M.A., M.B.A., M.S.W. M. Com. and also professional degree like law, journalism and so on.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

Future Plan of Action for the academic year 2022-23 was chalked out by IQAC in the meeting.

1. To discuss and finalize Academic Calendar for the academic year 2022-23.
2. To prepare general time-table and departmental time-table.
3. To conduct the meetings of IQAC.
4. To organize national seminar/conference during the academic year.
5. To take the review of the workload distribution and teaching plan.
6. To prepare the AQAR of the college for the year 2021-22 and submit it online to NAAC Office, Bengaluru in time.
7. To introduce new PG programme M. Com. in Advance

Accountancy

8. To celebrate national days, birth and death anniversary of national hero.
9. To conduct online/offline university examination.
10. To analyze the result of the college.
11. To organize industrial and educational visits as a part of the academic curriculum.
12. To motivate students to participate in 'Avishakar' Research Competition.
13. To organize the activities and programme under Lead College Scheme.
14. To enrich the library by adding new books, reference books, periodicals and journals.
15. To motivate the faculty to participate in seminars, conferences and workshops.
16. To organize alumni and parents meet.
17. To encourage students to participate in co-curricular and extra-curricular activities.
18. To conduct N. S. S., Sports and Cultural activities.
19. To organize different competition in the college.
20. To collect feedback form from the stakeholders and take the action on it.